Sommerville Homeowner’s Association Board Meeting

March 5, 2024, at 7 p.m.

(Meeting held via ZOOM)

MEETING MINUTES

(Amended on April 16, 2024)

Determination of Quorum – All members of the Board were present. Also attending were Sam Call, Derek Coldiron, And Marci Swanson

Minutes from February meeting were approved as presented by Marci Swanson.

The Treasurer’s Report was approved as presented by Samantha Call. Motion to approve was made by Carolyn Dawson and seconded by Geoff Swanson. George Altmann agreed.



* Overdue Assessments – as of 4 March 2024, three homeowners have overdue assessments. A final letter from the Association will be sent to these owners on April 1 before being referred to the attorney for collection.

ARB – Derek Coldiron

* ARB Approvals – No applications have been received.
* Other issues – Carolyn
  + Updated ARB application – A letter was sent to 102 Sommerville asking for an updated application for the additions made to the home.
  + Trailers – Several complaints have been received about utility trailers being left in driveways for extended periods. Emails have been sent out asking for trailers to be stored properly.

Committee Reports

* Welcoming – Frank Lane
  + A Welcome Basket was given to the new owners of 123 Sir John. The Pattersons.
* Neighborhood Watch – Frank Lane
  + No new alerts or information
* Hospitality – Cheryl Barnard & Jeanne Grinnell
  + Nothing to report.
* Beautification – Joyce Frink
  + Landscape company mulched the entrance beds for spring.
  + Dates for spring cleanup/planting are still to be determined.

Board Business

* Pond Repair/Sprinkler Maintenance – George/Geoff
  + Sprinkler system is back up and running with the repaired pump.
  + We are still awaiting the prices for relocating the fountain to the center of the pond.
  + The aerators should be working.
* Towne Insurance Crime Policy $890 for 3-year policy
  + Sam has reached out to our agent for information about the specifics of our existing Owners and Operators Policy and what coverage is required by the State. Is a Crime Policy really a good expense for the Association. Information will be brought to the Board as soon as it is received.
* Langley FCU Money Market Account
  + George presented information to the Board about the benefits of relocating some, if not all, of our accounts from Wells Fargo to Langley Federal Credit Union. WF is only offering .49 percent interest on our Reserve Fund, but Langley has offered us 4 to 5 percent interest. They also are offering us better customer service.
  + George moved that we transfer the Sommerville banking business for operating and Reserve funds to Langley Federal Credit Union. Geoff seconded the motion. Following discussion, the Board unanimously approved moving the financial accounts to Langley Federal Credit Union.
  + The Board unanimously approved Samantha Call, Treasurer, and Geoff Swanson, President, to be the official signers on the accounts.
* BOD Email
  + The Board discussed issues with the current Association email address being tied to the Gmail account of a previous Board member. This has limited the access of current Board members to the account. After discussion with Carolyn’s daughter, who finalized the new Association website, the Board decided to create a new email address that is linked to the new website. This will allow for transferable access from Board to Board. The new email address is [**sommervillebod@gmail.com**](mailto:sommervillebod@gmail.com)
* Grounds Maintenance
  + Estimates to remove the tree in the common area that is leaning over Seaford Road are scheduled for 3/12 & 3/14 (Kenny’s, Bayview and Walt’s). Following the receipt of the estimates, the Board will award the contract.
* Entry sign update
  + Surveys of the common area around the entry sign showing the sign is on Association property have been sent to the county. We are awaiting a response from the County.
* Community Safety
  + Stop Sign Replacement
    - Several neighbors have called and requested VDOT replace the stop signs in the neighborhood. Most the signs no longer have any reflectivity and are unable to be seen at night. Neighbors will be encouraged to continue to call.
  + Front entrance second median streetlights
    - Dominion Power does not have these streetlights attached to our Dominion account.
    - The lights in the second median are not connected to the lights on the first median or to the lights for the signs. In an attempt to locate the connections for the lights, Sam and another Sommerville resident have attempted to contact a previous Board Member who installed the light posts when he was on the Board. Unfortunately, neither have received a response.
    - The Board will contact a local utility-location company to locate the connections for the lights.
    - Once the connections have been located, plans and estimates can be developed to have the lights reconnected.
    - The contracting company that was digging across Sommerville Way and on the common area the week of 2/26 was not a part of this process. Sam has emailed our contact at Dominion Power to find out who was doing this work.
* A Countywide HOA Meeting will be held on March 21. Carolyn will attend to represent Sommerville at this meeting.
* The Board has a date to appear in York County General District Court on March 20 as a follow-up for a judgement that was made in a case filed by our Association against a homeowner for noncompliance with Covenants. Geoff will attend.

**Community Concerns**

* Numerous complaints have been received about unleashed/uncontrolled dogs. Since this is a County ordinance issue, owners are encouraged to contact York County Animal Control for issues concerning unleashed/uncontrolled animals. If you feel threatened by these animals, or see someone who is being threatened, please call 911.

The next meeting will be held on Tuesday, April 16, at 7 pm.

Meeting Adjourned at 8:26 pm

Respectfully Submitted,

Marcia Swanson, Secretary

Geoffrey Swanson George Altmann

President Board Member-at-Large

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Carolyn Dawson Samantha Call

Vice-President Treasurer

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